

KIWISAVER FIRST HOME WITHDRAWAL CHECKLIST

Download and print your KiwiSaver providers application form from their website.	<input type="checkbox"/>
The application form will tell you the identification and proof of address documents you will need to arrange.	<input type="checkbox"/>
If you are a 'second chance' homeowner you will need to obtain a letter from Housing New Zealand confirming this as part of your application documents.	<input type="checkbox"/>
The identification and proof of address documents are required to be certified, and there will also be a statutory declaration which you will need to sign in front of a Justice of the Peace. To find a Justice of the Peace: http://justiceofthepeace.org.nz/Find+a+JP.html	<input type="checkbox"/>
When you go to see your Justice of the Peace, please take with you your original documents and the copies of the same for them to certify.	<input type="checkbox"/>
Once you have completed the above, let us know and forward your application to us.	<input type="checkbox"/>
You're done! We can begin our part of the application process.	Nice work
We will check your form, complete our undertaking certificate, attach a copy of the sale and purchase agreement and our trust account deposit slip, and confirm the date your funds are required, then send your completed application form to your provider for their approval.	<input type="checkbox"/>
Once approved your provider will deposit your funds into our trust account to be held for the purchase of your property. We will let you know as soon as we receive your money. <i>Note</i> , we cannot use these funds for any other matter or pay these to you.	<input type="checkbox"/>